

WEDDING GUIDE

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INSPIRE YOUR®

THE MIDWEST CHECKLIST

Are you overwhelmed? Do you lack confidence? Don't know where to start? Inspire Your® has created a flawless wedding guide, for your wedding planning checklist exclusive to Midwest weddings!

YOUR FIRST PRIORITY

O Identify if family will contribute to wedding budget

Make your draft wedding guest list (estimated #)

Set your wedding budget

Announce your wedding party

| \bigcirc | SELECT IT. | Your wedding venue Confirm AV, decor, labor, linen, logistic and rentals | \circ | PLAN IT. | Inquire about wedding planner services Inspire Your® offers design, framework and your day of coordination |
|------------|-------------|--|------------|---|--|
| | | YOUR BIO | G F | PICTU | RE |
| 0 | Sign up fo | r your wedding website | 0 | Register fo | or your wedding registry (select 3-5 stores) |
| \bigcirc | Reserve y | our hotel room block (min. 10-20 rooms) | \circ | Create sav | ve the date (send 6-9 months before date) |
| \bigcirc | Plan hone | ymoon (accomodations, dates, location and travel) | \bigcirc | Plan rehearsal dinner (budget, date, location and guest list) | |
| \bigcirc | Create a li | st of creative professional vendors | \bigcirc | Book Ins | pire Your® for your wedding design |
| \bigcirc | EAT IT. | Your wedding caterer Confirm service labor, serviceware and menu | 0 | DRINK IT. | Your wedding bartender Confirm service labor, barware & rentals and menu |
| 0 | PLAY IT. | Your wedding musician Soloist, duo, band, DJ or a combo | \circ | SNAP IT. | Your wedding photo/videographer Define the estimated # of hrs., locations and photo list |
| | | Your wedding beautician | 0 | | Your wedding planner coordinator |
| \bigcirc | GLOW IT. | Schedule your trial run(s) min. 2 months before date | | PLAN IT. | A day of coordinator is the BEST vendor! We manage your creative professional vendors and make the day seamless & stress-free. |
| \bigcirc | DRESS IT. | Your wedding salon owner Select your bridal party attire, color palette and style | \bigcirc | | Your wedding salon owner |
| | | | | SUIT IT. | Select your groom party attire, color palette and style |
| \bigcirc | UNITE IT. | Your wedding ceremony Decide if secular or religious ceremony and location | \bigcirc | BLING IT. | Your wedding jeweler |
| | | | | BLING II. | Schedule your engagement ring cleaning and select bands |

Decide if secular or religious ceremony and location

WEDDING PLANNER

For your wedding website, guest tracking, registry and creative professional vendor team search directory check out Google, The Knot, Wedding Wire, Party Slate and Zola.

| | YOUR LITTLE DETAILS | | | | | | | | | | |
|------------|--|---|------------|---|--|--|--|--|--|--|--|
| \bigcirc | Create invi | tation (send 2 months before date) | \bigcirc | Get weddi | ng party & guest thank you gifts | | | | | | |
| \bigcirc | Confirm yo | our final hotel room block | \bigcirc | Book your | wedding insurance & confirm food/liquor licenses | | | | | | |
| \bigcirc | Send rehe | arsal dinner invites | \bigcirc | Schedule a | an appointment for your marriage license | | | | | | |
| 0 | SMELL IT. | Your wedding florist Confirm bouquets & arrangements | \circ | CUT IT. | Your wedding baker Set up cake tasting if need be to finalize cake and desserts | | | | | | |
| 0 | WRITE IT. | Your wedding stationery designer Confirm placecards/table, menu cards, signage | 0 | DRIVE IT. | Your wedding transportation driver Set up call sheet, schedule and maps | | | | | | |
| 0 | EAT IT. | Your menu tasting & final selections Decide if need to order kid and/or vendor meals | 0 | DRINK IT. | Your final selections (hosted or cash bar) Confirm alcohol & non-alcoholic beverages and ice | | | | | | |
| 0 | PLAY IT. | Your wedding emcee duties & song list Confirm your do not play song list | \circ | SNAP IT. | Your wedding album & photo list Confirm the # of hrs. and photo list | | | | | | |
| \bigcirc | DRESS IT. | Your final dress fitting & accessories Order or rent bridal party attire | \circ | SUIT IT. | Your final suit fitting & accessories Order or rent groom party attire | | | | | | |
| 0 | UNITE IT. | Your wedding ceremony processional Confirm your attendants, music and program | \circ | BLING IT. | Pick up your wedding bands Get insurance if need be and keep your bands secure | | | | | | |
| \bigcirc | Confirm al | I creative professional vendor contracts | \bigcirc | Make final | payments for creative professional vendors | | | | | | |
| \bigcirc | Contact guest that have not sent back RSVP | | \bigcirc | Finalize your seating chart (account for ADA, kids & vendors) | | | | | | | |
| \bigcirc | Delegate s | small wedding day task | \bigcirc | Write your | vows & a special greeting card for your partner | | | | | | |
| П | | N. P. STREET, SQUARE, SQUARE, | | | | | | | | | |
| | | RAMEWORK GUIDE is exclusive by Ir | | | o identify your wedding day overview! ive professional vendor team schedule. | | | | | | |

finalize all your wedding party details and your reception timeline with our proprietary guides.

TWO MONTHS

| | | ••• | V : // / |
|------------|---|------------|---|
| \bigcirc | Confirm your final guest count | \bigcirc | Confirm your venue floorplan & ceremony rehearsal |
| \bigcirc | Review all your vendor contracts | \bigcirc | Create your Framework Wedding Guide (details & timeline |
| \bigcirc | Create a packing list (for your wedding day of items) | 0 | Practice your wedding vows |
| | | | |

Does your venue have an in-house venue coordination, but not a wedding coordinator? Then this wedding service is for you!